

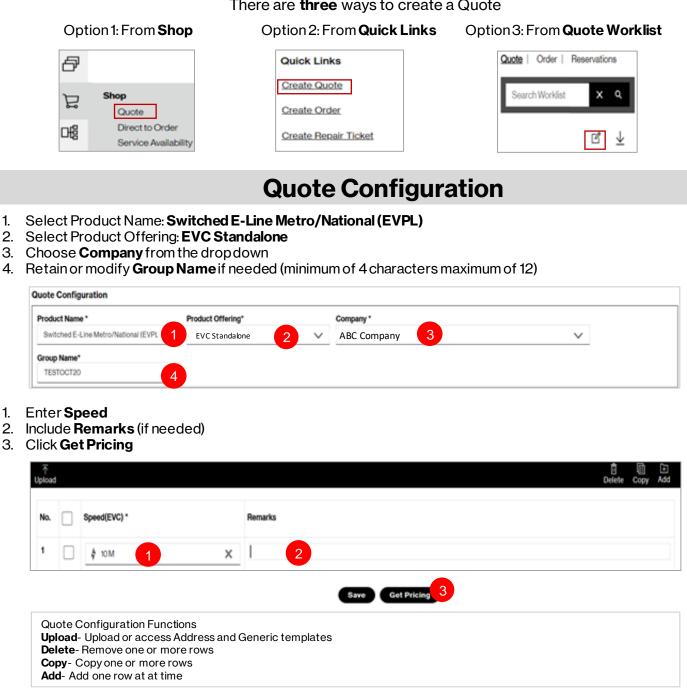
#### **Switched E-Line** (EVPL) Metro/National **EVC Standalone Quote Job Aid**



The association of two active UNIs or an active UNI and an active NNI/HUB for delivering Ethernet framesbetween two customer locations

# **Getting Started**

There are three ways to create a Quote





## Switched E-Line (EVPL) Metro/National EVC Standalone Quote Job Aid

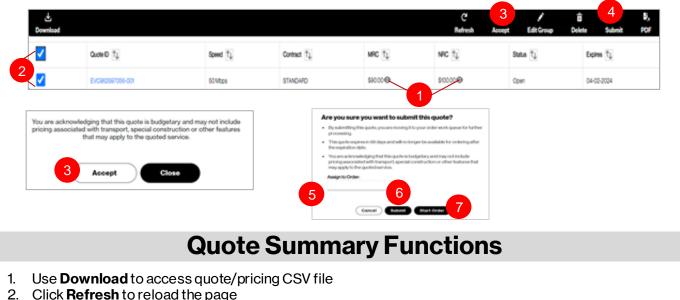


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# **Quote Summary**

#### Review Pricing:

- 1. Hover over MRC/NRC to review a breakdown of the price (if needed)
- 2. Click the checkbox to select the Price Quote
- 3. Click Accept to acknowledge the budgetary quote
- 4. Submit Quote
- 5. Choose the Order Assignee (if desired)
- 6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
- 7. Click Start Order (this action allows you to immediately begin working on the order)



- 3. Choose **Accept** to agree to the Price Quote
- 4. Click Edit Group to:
  - Edit or Modify quotes in an Open or Error status
- 5. Click Delete to remove one, several or all quotes
- 6. Click **Submit** to process and submit the Quote
- 7. Click **PDF** to generate a PDF document for one quote at a time

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#### **Quoting Tips**

- 1. A quote must be submitted to order for it to be converted to an order
- 2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
- 3. In order to generate an additional quote, add a new row to the group and populate the requested information
- 4. From the Quote Summary page, the group quote information can be downloaded into a csv file
- 5. You can manually add up to 250 speeds