

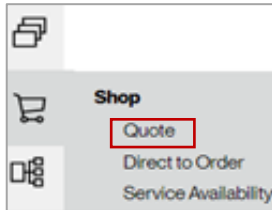
# Switched E-Line Metro/Regional (TLS) EVC Standalone Quote Job Aid

The association of two active UNIs or an active UNI and an active NNI/HUB for delivering Ethernet frames between two customer locations.

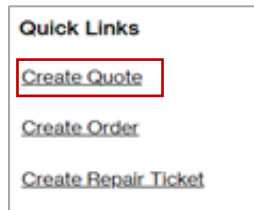
## Getting Started

There are **three** ways to create a Quote

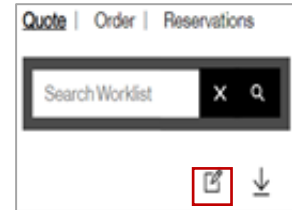
Option 1: From **Shop**



Option 2: From **Quick Links**



Option 3: From **Quote Worklist**



## Quote Configuration

1. Select Product Name: **Switched E-Line Metro/Regional (TLS)**
2. Select Product Offering: **EVC Standalone**
3. Choose **Company** from the dropdown
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Term** (default is product specific and varies based on product)

### Quote Configuration

Product Name * <b>1</b> Switched E-Line Metro/Regi	Product Offering* <b>2</b> EVC Standalone	Company * <b>3</b> ABC Company
Group Name* <b>4</b> Quote ABCD	Term (in Years):* <b>5</b> <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	

1. Enter **UNI Circuit ID** (at End User Location)
2. Enter **Location** (green check mark indicates the address validation was successful)
3. Enter **Speed** (EVC)
4. Select **Performance**: Realtime, Priority, Basic, Low Cost Ethernet (address specific)
5. Select **Service Type**
6. Click + to add **Additional Features** (if desired)
7. Include **Remarks** (if needed)

Click **Get Pricing**

No.	UNI Circuit ID at End User Location*	Location*	Speed[EVC]*	Performance	Service Type	Additional Features	Remarks
1	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>

**Save** **Get Pricing**

#### Quote Configuration Functions

- Upload**- Upload or access Address and Generic templates
- Delete**- Remove one or more rows
- Copy**- Copy one or more rows
- Add**- Add one row at a time



# Switched E-Line Metro/Regional (TLS) EVC Standalone Quote Job Aid

The association of two active UNIs or an active UNI and an active NNI/HUB for delivering Ethernet frames between two customer locations.

## Quote Summary

### Review Pricing:

1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the Price Quote
3. Click Accept to acknowledge the budgetary quote
4. Submit Quote
5. Choose the Order Assignee (if desired)
6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click Start Order (this action allows you to immediately begin working on the order)

The screenshot shows a table of quotes with columns for Quote ID, Speed, EVC Performance, MRC, NRC, Status, and Expires. Below the table are two modal windows. The first modal has an 'Accept' button (callout 3) and a 'Close' button. The second modal asks 'Are you sure you want to submit this quote?' and includes a dropdown for 'Assigns Order' (callout 5), a 'Submit' button (callout 6), and a 'Start Order' button (callout 7).

## Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
  - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

The toolbar contains icons for Download, Refresh, Accept, Edit Group, Delete, Submit, and PDF, each with a corresponding numbered callout.

### Quoting Tips

1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations