Inventory Decom Program
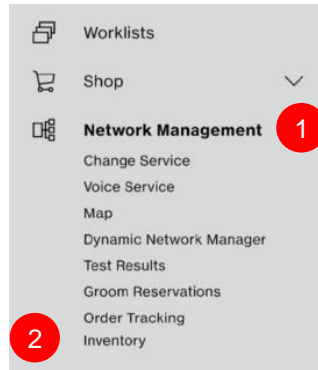# Network Management

verizon business

Things to Know

1. Inventory availability is based on user roles (must have Quote and Order access).

2. Max inventory display is 2K, if max is exceeded a file will be provided.

3. Users will receive an email when a new Notification is sent, or comments are added.

Getting Started

From the Hamburger menu,

1. Choose Network Management

2. Click on Inventory

Worklists
Shop
Network Management (1)
Change Service
Voice Service
Map
Dynamic Network Manager
Test Results
Groom Reservations
Order Tracking
(2) Inventory

Search Inventory

Inventory Homepage search and sort functions

1. Search by Circuit ID or Location
   - Search by location will display "A" and/or "Z" location results

2. Arrange worklist columns by using the sort ↑↓ function

3. Download all inventory items into a csv file

4. Click Notifications to view Notifications Worklist

5. Customize Columns allow users to modify the columns displayed (beyond the default ones)

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Search by Circuit ID or Location or Clear to return to full list

(1) 🔍

Notifications   Customize Columns (5)   ↓ Download (3)

(4)

(2) Circuit ID ↑↓	Disconnect Date ↑↓	Discontinuance Date ↑↓	A Location ↑↓	Z Location ↑↓
1XASX A9S 0002	01/01/1900	01/01/1900	**DUPLICATE OF SPT**DUPLICATE OF SPT** New York NY 10022	
W1A43842	01/01/1900	01/01/1900		
W1C00191	01/01/1900	01/01/1900		
W1C59518	01/01/1900	01/01/1900		
W1C65737	01/01/1900	01/01/1900		
W0W13816	01/01/1900	01/01/1900	3300 TARHEEL DR RALEIGH NC 27609	500 N MAIN ST MARION NC 28752

Search Inventory continued

If results exceed the maximum allowance (2,000), users will receive a "File is in process message."

- An email will be sent when the CSV file is generated
- Click File Name to access/download file
- File will be available to download for 48 hours. A new file will generate after 48 hours when Inventory is accessed again

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Search by Circuit ID or Location

| 0092 | 🔍 |

Notifications   **Customize Columns**

Inventory

Generated Report

File Name	Date Uploaded	Status
TDMSAMPLELARGEFILE.CSV	04/15/2024	Ready

Notifications Worklist

Click **Notifications** to view Notification worklist

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Search by Circuit ID or Location or Clear to return to full list

Notifications   **Customize Columns**

Decom Program Notifications

Download   Inventory

Notification ID ↕	Circuit ID ↕	Discontinuance Date ↕	Disconnect Date ↕	Date Submitted ↕
BTG07232024164458602	13P08 LG200001	07/23/2024	07/23/2024	07/23/2024
BTG07252024164216256	13P08 LG200001	07/25/2024	07/25/2024	07/25/2024
BTG07262024145846355	13P08 LG200001	07/26/2024	07/26/2024	07/26/2024
BTG07262024163614574	13P08 LG200001	07/26/2024	07/26/2024	07/26/2024

1. Click Notifications ID to view notification details
2. Sort worklist columns by clicking on sort icons
3. Download worklist to a csv file
4. Click Inventory to return to the Inventory list

Notifications Details

View Notification Details

1. Download attached files (if needed)
2. Add comments/questions (if needed)

Click Submit

Notification Details

Notification ID*	Circuit ID	Discontinuance Date	Disconnect Date	Date Submitted
BTG07232024164458602	13P08 LG200001	07/23/2024	07/23/2024	07/23/2024

Notification Submission

Notification ID*	Discontinuance Date		Posted Remarks
BTG07232024164458602	07/23/2024		Claudia Tudisco 08/07/2024
			test

Circuit ID
13P08 LG200001

Disconnect Date
07/23/2024

Description
Nil

Additional Comments
(2)
0/1200

Available Files

File Name
OrderDocument (20).pdf (1)

[Back] [Cancel] [Submit]

Customize Columns

Click **Customize Columns** to modify the defaulted Inventory List

1. Choose Available Columns and click the right arrow
2. The Selected columns will display the requested information

Click Apply to retain selection(s)

Note:
Click **Cancel** to return to the Inventory Homepage without making any changes.
Click **Reset** to return to the default (original) columns

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Search by Circuit ID or Location or Clear to return to full list

Notifications   Customize Columns

 # Customize Columns   ×

Please select the columns to be added

Available columns		Selected columns
NASP ID (1)		Discontinuance Date (2)
Customer Name		Disconnect Date
Recommended Replacement Option		Circuit ID
Former XO Circuit ID		A Location
Verizon migrated Circuit ID		Z Location
Status	>>	
Invoice Description	<<	
Prov Description		
PON		
Monthly Charge		

[Apply] [Cancel] [Reset]