KMZ Maps Job Aid

verizon business

Things to know

About KMZ Maps:

- Requires a Level 2 Non-Disclosure Agreement (L2NDA).
- Consult with your Account Team to obtain a L2NDA (if needed).
- The Maps role must be enabled in order to download or view KMZ Map.
- Status updates reflect progress of the Map creation.

- Open a care ticket for assistance with obtaining access to the maps role.
- Maximum amount of downloads per Map is 15.
- KMZ files expire after 90 days.

Request a Map

From the Dashboard:

1. Click on the **Hamburger** menu ☰ **1**

2. Click on **Network Management**

3. Click on **Maps**

4. Select the **Fiber Map** type, (then fill in the appropriate information)

   - As Provisioned

   - Fiber Availability

   - Quoted Route (Typically used when quoting Wavelength Solutions)

Map Types →
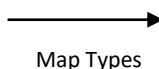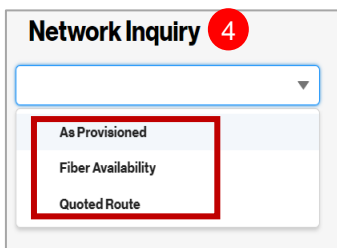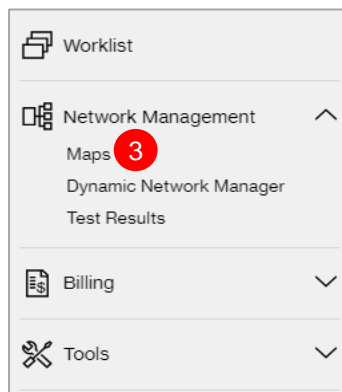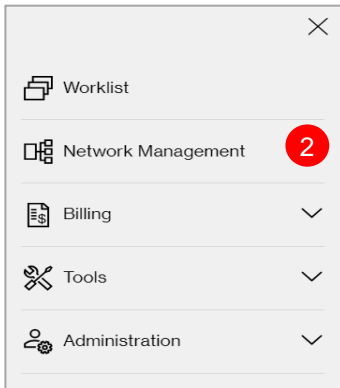
- **As Provisioned** -Map showing the actual route of a **Dark Fiber and Wave product** in-effect circuit.

- **Fiber Availability** - General category for all other requests for a map showing fiber not associated with a Dark Fiber circuit or Quoted Route.

- **Quoted Route** - Map showing the proposed route associated with a price quote.

Request a Map Continued

- **As Provisioned** –Enter Circuit ID, State, Add Additional information (optional)
Click **Submit**

Note: When populating a circuit id, replace the forward slash (/) with dots (.)
For Example:
Enter 32/HCGS//12345//NY as
32.HCGS..12345..NY

Map Types*:

As Provisioned

CircuitID*:

State*:

Additional Information(Optional)

Back   Submit

- **Fiber Availability** – Enter State, City, Add Additional information(required) to describe the request map in more detail
Click **Submit**

Map Types*:

Fiber Availability

State*:

City*:

Additional Information(Optional)

This is a required field

Back   Submit

- **Quoted Route** – Enter Quote ID, Add Additional information (optional)
Click **Submit**

Map Types:

Quoted Route

Quote ID*:

Additional Information(Optional)

Back   Submit

Note: After submitting the map request, you'll receive a KMZ Request ID number. You will be notified via email when the map is ready for download from your Maps worklist .
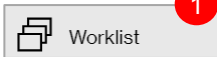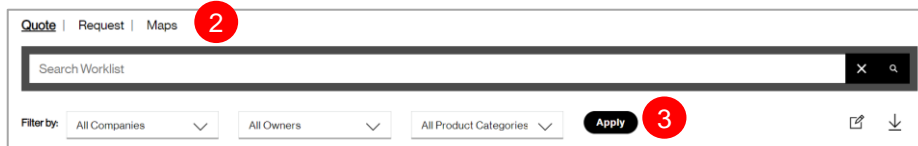
View or Download Maps from Worklist
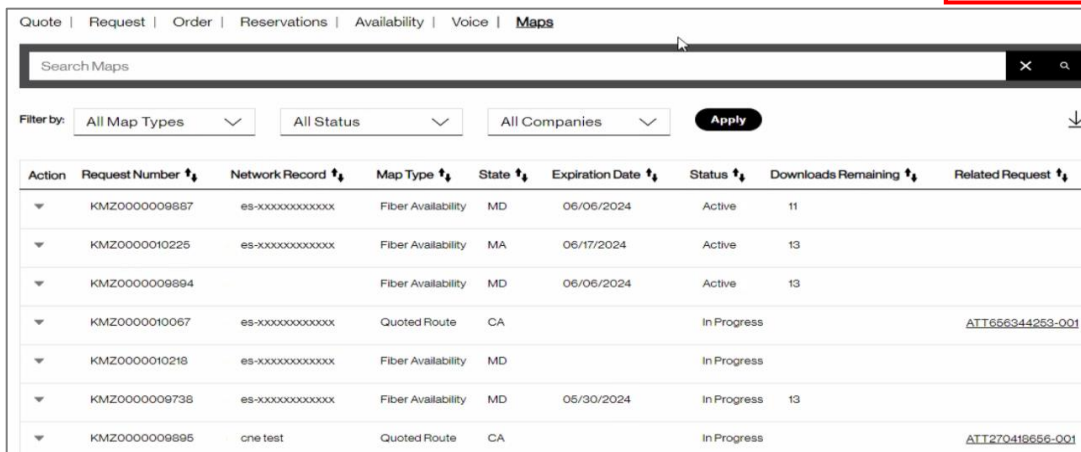
From the **Hamburger Menu** ≡

1. Click **Worklist**   🗗 Worklist   ①

2. Select **Maps**, a list of all previously requested Maps will appear

Quote | Request | Maps ②

Search Worklist ✕ 🔍

Filter by: All Companies ⌄ All Owners ⌄ All Product Categories ⌄ **Apply** ③ ◨ ↓

3. Select Apply for the list to include Maps that others in your company have requested.

④

4. Click the **Action** you want to take (i.e. View Details, Download Map, View Map)

View Details
Download Map
View Map

Quote | Request | Order | Reservations | Availability | Voice | **Maps**

Search Maps ✕ 🔍

Filter by: All Map Types ⌄ All Status ⌄ All Companies ⌄ **Apply** ↓

Action	Request Number ↕	Network Record ↕	Map Type ↕	State ↕	Expiration Date ↕	Status ↕	Downloads Remaining ↕	Related Request ↕
▾	KMZ0000009887	es-xxxxxxxxxxxx	Fiber Availability	MD	06/06/2024	Active	11	
▾	KMZ0000010225	es-xxxxxxxxxxxx	Fiber Availability	MA	06/17/2024	Active	13	
▾	KMZ0000009894		Fiber Availability	MD	06/06/2024	Active	13	
▾	KMZ0000010067	es-xxxxxxxxxxxx	Quoted Route	CA		In Progress		ATT656344253-001
▾	KMZ0000010218	es-xxxxxxxxxxxx	Fiber Availability	MD		In Progress		
▾	KMZ0000009738	es-xxxxxxxxxxxx	Fiber Availability	MD	05/30/2024	In Progress	13	
▾	KMZ0000009895	cne test	Quoted Route	CA		In Progress		ATT270418656-001

The selections displayed under the Actions section of the worklist are based on the status of the initiated Map request

	Submitted	Under Review	In Progress	Active	Expired	Canceled	Not Approved
View Details	✔	✔	✔	✔	✔	✔	✔
View Related Details	✔	✔	✔	✔	✔	✔	✔
Download Maps	✖	✖	✖	✔	✖	✖	✖
View Map	✖	✖	✖	✔	✖	✖	✖
Cancel Request	✔	✔	✔	✖	✖	✖	✖

Note: An information box will appear displaying data based on your selection.