

VPS EXCHANGE TOLL FREE FILE LAYOUT

Field Name	Field Status	Data Type	Length	If Basic Toll Free Value	If Advanced Toll Free Value
Toll Free Type	R	Char	3	<b>BAS</b> (Basic TF)	<b>TVL</b> (Advanced TF)
Account Number	R	RNZ*	6	Your Verizon account number assigned by Customer Service.	Your Verizon account number assigned by Customer Service.
Toll Free Number	R	RNZ*	10	Enter the Toll Free number.	Enter the Toll Free number.
SwT POTS ID	R	RNZ*	10	For Switched use POTS / Destination ANI / Pseudo Billing number; For Dedicated populate with zeros. Cannot be Toll Free number.	Unused for ATF records; populate with zeros
Activation / Effective Date	R	Num	8	MMDDYYYY Format. Date you request National SMS to turn up. Nat'l SMS may reassign. Input cannot be zeroes.	MMDDYYYY Format. Date you request National SMS to turn up. Nat'l SMS may reassign. Input cannot be zeroes.
Activation / Effective Time	Note 4	Num	4	Valid values for this field are Military time in 15-minute increments (i.e. 0800; 0815; 0830). National SMS may reassign. CT Time Zone	Valid values for this field are Military time in 15-minute increments (i.e. 0800; 0815; 0830). National SMS may reassign. CT Time Zone
Type of Order	R	Char	1	Valid values for this field are: <b>C</b> = Change to any existing Toll Free Number in SMS <b>N</b> = New (Toll Free Number is in reserve status with Verizon with VZW01 Resporg) <b>D</b> = Disconnect Toll Free Number	Valid values for this field are: <b>C</b> = Change to any existing Toll Free Number in SMS <b>N</b> = New (Toll Free Number is in reserve status with Verizon with VZW01 Resporg) <b>D</b> = Disconnect Toll Free Number
RESPORG ID	R	Char	5	You valid RESPORG or Verizon = VZW01	You valid RESPORG or Verizon = VZW01
Class of Service	R	Num	3	800 = Switched 090 = Dedicated	Unused for ATF records; populate with zeros (000=ATF)
Listing Name	R	Char	75	A <b>required field</b> that must contain Listing Name of the End User	A <b>required field</b> that must contain Listing Name of the End User
Directory Listing	R	Char	1	Y, N or " " :: blank defaults "N" / If Y check with Acct. Mgr. regarding associated charges	Y, N or " " :: blank defaults "N" / If Y check with Acct. Mgr. regarding associated charges
Trunk Group Name CorpSRP	RD	Char	20	Trunk Group Name - Used for Dedicated Toll Free Service only. Contact Customer Service for new and existing Trunk Group names.	Corp ID (8 digits) + SRP (Super Routing Plan, 3 digits); i.e. 93292005003
DNIS Digits	RD	Char	14	Used for Dedicated Toll Free Service only. If this field is blank, the DNIS assigned will be the Toll Free number. All	Unused for ATF records; use blanks

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				DNIS entries must be numeric and "left justified" with trailing blank spaces. DNIS digits must meet trunk group requirements. Currently, Verizon allows up to 10 digit DNIS. (If requesting a reserved number, Verizon will force the DNIS to match the Toll Free number.)	
Payphone Blocking	R	Char	1	-Y = Pay phone blocking wanted. -N = Pay phone blocking not wanted.	-Y = Pay phone blocking wanted. -N = Pay phone blocking not wanted.
Area of Service	Note 1	Char	2	See Area of Service choices and Note 1 or blank if using NPA/LATA\STATE as area of service	Unused for ATF records; use blanks
NPA/LATA /STATE Indicator	Note 2	Char	1	-N=NPA L=LATA S=STATE -Blank when area of service is used.	Unused for ATF records; use blanks
FUSF Exemption	R	Char	1	E=Exempt N=Non-Exempt else 9431 error	E=Exempt N=Non-Exempt else 9431 error
NPA/LATA /STATE Code- Input	Note 3	Char	3 by 34	You may list up to 34 NPA, LATA, or STATE values if the Area of Service field is blank and the above NPA/LATA/STATE indicator is set to either N or L. Left justify state codes with a preceding blank space if the NPA/LATA/STATE indicator is set to S. Zero fill if not used.	Unused for ATF records; use blanks

<b>Field Status: R=Required; RD=Required for Dedicated Service; O=Optional; F=Reserved for Future Use;</b>
<b>Data Type: RNZ=Non-Zero Numeric Field; Num=Numeric Field; Char=All Printable Accepted</b>
• Only numeric values may be entered in this field. If your application software suppresses leading zeros you may need to define this field as a Character field.
** A paper order for the directory assistance request must be submitted to Order Entry in addition to the Exchange request for the Toll Free number.
<b>Basic Toll Free Notes</b>
<b>Note 1 -</b> Area of service field is required if Toll Free number origination is to be defined by one of the network area of service codes. If the origination is not defined by one of these network area of service codes, this field must be left blank. A single state abbreviation can be added as well.
<b>Note 2 -</b> When the Toll Free number origination is to be defined by individual NPA, LATA, or STATE values, this field must contain one of the following: "N" for NPA defined origination, "L" for LATA defined origination, or "S" for STATE defined origination. This field should be left blank if Toll Free number origination is defined by a network area of service code. Invalid NPAs, LATAs, or STATE will not fail in the .ER8 file, but will fail in the SMS file. If the Toll Free number fails in either place, the Toll Free number will not be in service.
<b>Note 3 -</b> If the origination is defined by either NPA, LATA, or STATE values, at least one NPA, LATA, or STATE value must be entered in this field. Up to 34 individual NPA, LATA, or STATE values may be entered per Toll Free number record. The NPA/LATA/STATE values indicate where origination is allowed. If the origination cannot be defined using one of the above methods (such as restricting origination from a single NPA), you must submit your Toll Free number request to Order Entry as a manual (paper) order.

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**Note 4** - If the HOUR requested is greater than 23, then the HOUR requested will be made equal to 23 (11 o'clock CST). An hour requested of 00 results in a valid hour of midnight. If the minute requested is greater than 45, then the HOUR requested will be incremented by 1 and the minute will be made equal to 15. If the incremented hour is greater than 23, then hour will be made equal to 23. If the minute requested is greater than 30 and less than 45, then the HOUR requested will be incremented by 1 and the minute will be made equal to 00. If the minute requested is greater than 15 and less than 30, then minute will be made equal to 45. If minute requested is greater than 00 and less than 15, then the minute will be made equal to 30.

**Note 5** - A request for a Toll Free number to be published is not supported by Exchange. The Toll Free number may be input via Exchange, but a separate request for the publishing of the Toll Free number must be submitted on paper to Verizon.

### Area of Service Codes

Area of Service Codes (AOS) specify the type of service to be provided on Toll Free record(s). <b>Area of Service</b>	<b>Description</b>
US	United States
XA	United States and Canada
XB	United States and Caribbean
XC	United States, Canada, and Caribbean
(ST)	ST = 2 character abbreviation, all 50 states allowed