



Metro/Regional Wave (OWS) Quote Job Aid

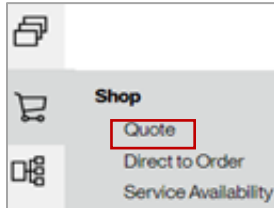


Customize a solution to deliver private data over a fully managed, point-to-point circuit on an advanced optical network.

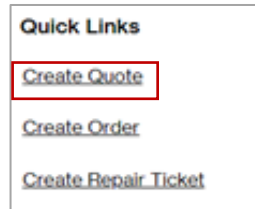
Getting Started

There are **three** ways to create a Quote

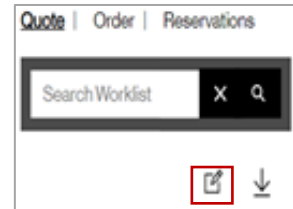
Option 1: From **Shop**



Option 2: From **Quick Links**



Option 3: From **Quote Worklist**



Quote Configuration (OWS)

1. Select Product Name: **Wavelength Solutions**
2. Select Product Offering: **Metro/Regional Wave (OWS)**
3. Choose **Company Name** from the dropdown
4. Modify **Group Name** if needed, (minimum of 4 characters max of 12)
5. Modify Term(s): (default is three years)

Quote Configuration

| | | |
|---|--|-----------------------|
| Product Name * Wavelength Solutions 1 | Product Offering* Metro/Regional Wave (OWS) 2 | Company * 3 |
| Group Name* 4 | Term (in Years):* <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 5 5 | |

1. Enter **From Location** (green check mark indicates the address validation was successful)
2. Select **OE Termination Type** (as applicable)
3. Enter **To Location** (green check mark indicates the address validation was successful)
4. Select **OE Termination Type** (as applicable)
5. Enter **Speed**
6. Click **+** to include **Additional Features** on the **From** and **To** Location: TSP|Optical Extension

Click **Get Pricing**

Note: Save can be used to retain your data entries to come back at a later time to complete or price.

| No. | From Location* | OE/Termination Type* | To Location* | OE/Termination Type* | Speed* | From Additional Features | To Additional Features |
|-----|-------------------------------|-------------------------|-------------------------------|-------------------------|---------------|--------------------------|------------------------|
| 1 | 1004 AVENUE OF THE X 1 | Yes/Customer P 2 | 741 ZECKENDORF BLV X 3 | Yes/Customer P 4 | 10 G 5 | + 6 | + |

Additional Features: **6**

- Telecom Service Priority
- Optical Extension

Save Get Pricing

Quote Configuration Functions

Upload- Upload or access address or generic templates

Colocation Override- Modify access type to reflect **On Net Pricing** (when applicable)

Delete- Removes one or more rows

Copy- Copies one or more rows

Add- Adds one row at a time



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Quote Configuration (OWS)

Review Pricing:

1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the price quote
3. Click to **Accept** the budgetary quote
4. Click to **Submit** quote to order
5. Choose the **Order Assignee** (if desired)
6. Click **Submit** (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click **Start Order** (this action allows you to immediately begin working on the order)

| Quote ID | From Location | To Location | Speed | Contract ID | Term | MRC | NRC | Status | Expires | |
|------------------|------------------|----------------|--------------------------|-------------|---------|---------|------------|--------|---------|------------|
| VER825986621-001 | 1094 AVENUE OF T | 136, USA 741ZE | DEN CITY, NY, 11630, USA | 10 Gbps | FBWAVE6 | 3 Years | \$1,300.00 | \$0.00 | Open | 08-14-2024 |

You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

3 Accept **Close**

Are you sure you want to submit this quote?

- If submitting this quote, you are moving it to your order work-space for further processing.
- This quote expires in 30 days and will no longer be available for ordering after the expiration date.
- You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

Assign to Order:
Assignee Name _____

6 Cancel **Submit** **7** Start Order

Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the price quote
4. Click **Edit Group** to:
 - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to submit the quote to order
7. Click **PDF** to generate a PDF document for each quote (one at a time)

1 Download **2** Refresh **3** Accept **4** Edit Group **5** Delete **6** Submit **7** PDF

Quoting Tips

1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be initiated during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 addresses