

Quick Reference Guide

verizon[✓]

One TalkSM
T49G IP Desk Phone, Executive Video

www.verizonwireless.com/Support/One-Talk


Basic call features

Placing a video/voice call


Using the handset:

1. Pick up the handset.
2. Enter the number, and then press **Send**.

Using the speakerphone:

1. With the handset on hook, press .
2. Enter the number, and then press **Send**.

Using the headset:

1. With the headset connected, press  to activate the headset mode.
2. Enter the number, and then press **Send**.

Note: During a call, you can alternate between the headset, hands-free speakerphone and handset modes by pressing the **Headset** key or **Speakerphone** key or by picking up the handset. Headset mode requires a connected headset.

Answering a video/voice call


Using the handset:

Pick up the handset.

Using the speakerphone:

Press .

Using the headset:

Press .


To end a call press **End Call**.

Controlling video during a call

To change the video view:

Tap  or .

To turn on/off video during a call:


- Swipe down from the top of the screen to enter the control center; select **Video** to turn on/off the video.
- Press .
- Adjust the shutter switch.

Ending a video/voice call



Using the handset:

Hang up the handset or tap the **EndCall** soft key.



Using the speakerphone:

Press  or tap the **EndCall** soft key.

Redial


- Press  to enter the **Placed Calls** list, and then tap the desired entry.
- Press  twice when the phone is idle to dial out the last dialed number.

Call mute and un-mute


- Press  to mute the microphone during a call.
- Press  again to un-mute the call.

Call hold and resume

To place a call on hold:

Press  or press the **Hold** soft key during an active call.



To resume the call, do one of the following:

- If there is only one call on hold, press  or tap the **Resume** soft key.
- If there is more than one call on hold, press the desired line key.




Call transfer

You can transfer a call in the following ways:

Direct transfer









1. Press  or the **Transfer** soft key during a call. The call will be placed on hold.
2. Enter the number to which you want to transfer.
3. Press .

Consultative transfer


1. Press  or the **Transfer** soft key during a call. The call will be placed on hold.
2. Enter the number to which you want to transfer .
3. Press  or the **Transfer** soft key when the second party answers.

Call forwarding

To enable call forwarding:

1. When the phone is idle, press **Features -> Call Forward**.
2. Push  and  and then **OK** to select the desired forward type:
 - Always Forward** - Incoming calls are forwarded unconditionally.
 - Busy Forward** - All incoming calls will be forwarded when the phone is busy.
 - No Answer Forward** - Incoming calls are forwarded if not answered after a period of time.
3. Enter the number to which you want to forward.
4. Press the **Save** soft key to accept the change.
5. For no Answer Forward, to select press  or , then **OK**,  or  to Enable, enter Forward to number, use  or  to set Number of Rings.

Conferencing call

1. Press **More**, then the **Conference** soft key during an active call. This will place the caller on hold.
2. Enter the number of the second party, and then press  or **Conference**.
3. Press the **Conference** soft key again when the second party answers. All parties are now joined in the conference.
4. Press the **End Call** soft key to disconnect all parties.

Note: If More Line Keys for access for up to 18.

Set up Speed Dial

When the Phone is idle:

- Press and hold an unused line key until Line Key screen detail displays.
- Select the Type as Speed Dial and enter the number and the name to be displayed on the speed dial button.
- Click **Save**.

You can now use this line key to initiate the preset speed dial.

Voice Mail

To set up your voice mail:


1. From the desk phone press the **Message** button.
2. Select your preferred. 1 for English.
3. Create a password. A four digit number.
4. Record your name.
5. Select a greeting. Either personalized or standard.

Message waiting indicator:

Each device will have the following notification capabilities:



- Blinking power light
- Envelope icon on the LCD screen (top right corner)

To listen to voice messages:

1. Do one of the following:
 - Press .
2. Follow the voice prompts to listen to your voice messages.


Customizing your phone

Call history



1. When the phone is idle, press  and select the desired call list on the left.
2. Drag up and down to scroll.
3. Press  after the desired entry and then do any of the following:
 - Press **Send** to place a call.
 - Press **Add** to add the entry to the local directory.
 - Press **Edit** to edit the phone number of the entry before placing a call.
 - Press **Blacklist** to add the entry to the blacklist.
 - Press **Delete** to delete the entry from the list.

Contact directory



To add a contact:

1. When the phone is idle, press  and select the desired group.
2. Press **Add** to add a contact.
3. Enter a unique contact name in the **Name** field and contact numbers in the corresponding fields.
4. Press the **Save** soft key to accept the change.



To edit a contact:

1. When the phone is idle, press  and select the desired group.
2. Press  after the desired contact.
3. Edit the contact information.
4. Press the **Save** soft key to accept the change.

To delete a contact:

1. When the phone is idle, press  and select the desired group.
2. Press  after the desired contact and then press **Delete**.
3. Press **OK** when the touch screen prompts "Delete selected item?"

Voice adjustment

- Press  during a call to adjust the receiver volume of the handset/speakerphone/headset.
- Press  when the phone is idle to adjust the ringer volume.